



# VILLAGE OF WINNECONNE

*The Community of Opportunity*

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381

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## MINUTES

### Village Board

Tuesday, April 15, 2025, 5:30 pm

Village Board Room, 30 S. 1<sup>st</sup> St., Winneconne

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### Call to Order

Meeting called to order by President Boucher at 5:30 pm

**Roll Call:** Foster, Kubasta, Olson, Bouras, Stelzner, Janikowski, Boucher – all present. Also present were Administrator Fuller and Attorney Chad Wade.

**Pledge of Allegiance** said in unison

### Regular Business

**Motion by Foster second by Kubasta** to approve consent agenda and payment of bills:

- March 31, 2025, Treasurer's Report/Budget Comparisons
- March 2025, Check Register

**Motion passes by roll call vote: Foster-aye, Kubasta-aye, Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Boucher-aye 7-0-0**

**Motion by Stelzner second by Janikowski** to approve March 18, 2025, Village Board Minutes

**Motion passes by roll call vote: Foster-aye, Kubasta-aye, Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Boucher-aye 7-0-0**

### Old Business

None

### Committee Reports

**Beautification** - bridge lighting celebration on May 22.

**Cemetery** - didn't meet.

**Fire District** - five volunteers currently in school, four will be done next week, another in one week, after they are licensed, they will take calls next month. Tours of the Fire Station available prior to the May 12th meeting at 6:30 pm.

**Historic Preservation** – Historical marker celebration on June 7<sup>th</sup>, will work with Chief Sauriol on road closure, DPW for setup, Trustee Stelzner inquired about availability of a microphone, would like presence of Board members, next meeting April 28<sup>th</sup> at 6 pm.

**Library** – Updating policies over the next year, 13.4% increase of funding from the County due to highest increase in patrons compared to other libraries in Winne-Fox system.

**Parks** – Phase one completed for barn project, approval of phase one work in Marble Park plan, Gathering bids from vendors for the 5-year park update plan. Ron Spaulding retired from grass cutting after 8 years of service.

**Personnel & Finance** - Reviewed finances with Mike and Logan, updates received on wage study.

**Plan Commission** - discussed conditional use permit

**Public Safety** – Received core accreditation from Wisconsin Law Enforcement Accreditation Group (WILEAG), May 13 will present an anti-bullying program to grades 5 and 6 at school, hope to have Cook Out with a Cop in May or June, new officer training processes to be updated.

**Public Works** – final gross alpha notice as levels are now safe, construction season coming up, May 12<sup>th</sup> next meeting.

### **Board Organization**

- Adjourn 2024-2025 Board Sine Die
  - President Boucher entertains a motion to adjourn the 2024-2025 Village Board.

**Motion by Kubasta, second by Foster** to adjourn the 2024-2025 Village Board.

**Motion passes by roll call vote: Foster-aye, Kubasta-aye, Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Boucher-aye 7-0-0**

- Recognition of outgoing trustees
  - Administrator Fuller presented plaque to former Trustees Foster and Kubasta and provides Village's appreciation of 6 years of commitment.
- Oath of Office for newly elected trustees
  - President Boucher oathed newly elected trustees Mary Kay Krings and Brian Miller.
- Convene 2025-2026 Board
  - Motion by Olson, second by Bouras** to convene 2025-2026 Village Board.
  - Motion passes by voice vote 7-0-0**

### **Call to Order**

**Roll Call:** Olson, Bouras, Stelzner, Janikowski, Krings, Miller, Boucher – all present.

**Motion by Bouras, second by Olson** to adopt Robert's Rules of Order – Current Edition.

**Motion passes by voice vote 7-0-0**

**Motion by Stelzner, second by Bouras** to appoint Trustee Olson as Pro-Tem.

**Motion passes by voice vote 7-0-0**

**Motion by Bouras, second by Olson** to approve Resolution 4.1-2025 Appointing Village Officials

**Motion passes by roll call vote: Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Krings-aye, Miller-aye, Boucher-aye 7-0-0**

**Motion by Olson, second by Bouras** to approve Resolution 4.2-2025 Approving Official Depositories

**Motion passes by roll call vote: Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Krings-aye, Miller-aye, Boucher-aye 7-0-0**

### **Communications**

#### **Public Participation**

Becky LaDue addressed the Board and Galley regarding her family's bridge lighting gift project to the Village. There will be a ceremony on May 22 from 7-9 pm at Fin and Feather on the deck. Would like assistance to invite those giving of their time to the project. A plaque will be placed in memory of her father, Bob Albright, perhaps under the bridge walk. Becky will provide the language for the plaque. A special thank you to Brenda Kubasta for her involvement in bringing this project to fruition.

Andy Beiser, 111 S. Third Street – Andy requested for the Village Board to call a special meeting to review outstanding requirements for Katie Harter's coffee cart.

#### **Administrator's Report**

- **Business Update**
  - Met with Eric Hoffman, developer of Wolf Run Estates, to confirm if still on track.
    - Expecting future use concepts to be presented during May Planning Commission, hoping to take plans to State by end of summer.
  - Tracking 40 permits between building and zoning departments YTD.
- **Operations Update**
  - Public Works Director James Fluette has started a Public Works accreditation program, which involves and reinforces Standard Operating Procedure (SOP)/policy creation.
  - Office is closed on Friday, April 18<sup>th</sup>, in observance of Good Friday.
  - Onboarding continues to progress with Clerk Saray.
  - Information Technology (IT) contract was issued.
  - Election recount for Village Trustee position was conducted on April 4<sup>th</sup>. Election results remained the same.
  - Received EMS agreement, currently in review with Village Attorney.
- **Key Meetings & Events**
  - Administrator Fuller established a biweekly leadership meeting with City Manager of Oshkosh, Rebecca Giles.
  - Meeting set with President of Fox Valley Data Exchange to provide data analytics.
  - May 15<sup>th</sup> – tentative collaboration session
    - Includes a questions and answer session, budget descriptions and breakdown; hoping to hold once a quarter going forward.
- **Finance Update**
  - Operating at 22% of budget currently.

#### **New Business**

**Motion by Olson, Second by Janikowski** to approve the conditional use permit for John Simon, taxidermy business, at 125 S. 7<sup>th</sup> Ave.

President Boucher confirmed the conditional use permit was presented to the Planning Commission and met all ordinance requirement.

**Motion passes by roll call vote: Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Krings-aye, Miller-aye, Boucher-aye 7-0-0**

**Motion by Bouras, Second by Olson** to approve the bid award to Jossart for 6<sup>th</sup> Ave. sanitary lateral replacement and asphalt resurfacing, & Adams St. asphalt resurfacing PWD James Fluette explained that Jossart completed similar work satisfactorily last year and recommends that the Village Board accepts the bid.

**Motion passes by roll call vote: Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Krings-aye, Miller-aye, Boucher-aye 7-0-0**

**Motion by Olson, Second by Bouras** to approve Resolution 0415 Series 2025 preliminary assessment to levy special assessments upon properties within the described areas of improvement.

**Motion passes by roll call vote: Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Krings-aye, Miller-aye, Boucher-aye 7-0-0**

**Motion by Janikowski, Second by Miller** to approve an operator license for Nathan Ihring. Chief Ben Sauriol confirms background check has been completed.

**Motion passes by roll call vote: Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Krings-aye, Miller-aye, Boucher-aye 7-0-0**

#### **Confirm next meeting**

Tuesday, May 20, 2025, 5:30 pm – Village Hall Board Room

#### **Adjourn**

**Motion by Janikowski, Second by Stelzner to adjourn**, subject to call a special meeting for Katie's coffee cart.

**Motion passes by roll call vote: Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Krings-aye, Miller-aye, Boucher-nay 6-1-0**

Meeting adjourned at 6:21pm.

Clerk Wasinger